



16th Annual Colonial Fort Halifax Festival

Saturday, May 4, 2019 ~ 10:00am - 5:00pm

570 N. River Rd., SR 147, Halifax, PA 17032

Hosted by Friends of Fort Halifax Park, Inc.



<http://www.forthalifaxpark.org/events>

friendsofforthalifax@gmail.com

Vendor Registration Form – Food Stand/Concession

- **Vendor Registration Space/Sales Fees and Requirements: *non-refundable***
 - ✓ Commercial Food Vendor Fee: *\$35.00 - must be received by March 31, 2019*
 - ✓ Registration Fee received on or after March 31: *\$45.00 (cash or Money Order only)*
 - ✓ 10% Net Sales Fee: *minus Registration Fee due after the Festival closes or by May 20, 2019*
 - ✓ Non-Profit Food Vendors Space Fee: *\$25.00*
 - ✓ *Must submit proof of liability insurance AND a detailed menu, including prices, with registration*
 - ✓ *MUST display current ServSafe® Certificate (or equivalent) during event*
- **Day of Event Information: *Event will be held "rain or shine"***
 - ✓ All vendors must set up and be ready for business by 9:45am the day of the festival
 - ✓ Arrival and set-up can be as early as 7:00am – Friday arrival/set-up is possible - contact Vendor Coordinator
 - ✓ *ARRIVALS after 9:45am will NOT be permitted to set up*
 - ✓ *GENERATORS ONLY - NO ELECTRICITY AVAILABLE*
 - ✓ All participants are responsible for; providing own equipment, set-up, tear-down, and clean-up of area/space
- **Registration Form, Payment Information, and Coordinator Contacts:**
 - ✓ *Registration Fee* must be paid in full and mailed with the *Registration Form* below
 - ✓ *Make your check payable to:* Friends of Fort Halifax Park, Inc.
 - ✓ *Mail completed Registration Form with your payment/check to:*
Friends of Fort Halifax Park, Inc. – Colonial Festival
P.O. Box 565, Halifax, PA 17032
 - ✓ *Direct your questions to the Vendor Coordinator:* Norma Shearer (717-896-8510)

Neither Friends of Fort Halifax, Inc., its members, nor Halifax Township officials are responsible for any theft or damage to participant property, nor shall they be held legally liable for any damage resulting from participant error or omission, intentional or negligent.

Please retain the top portion of this form for your information.
Thank you for your support and we look forward to seeing you at the Festival!

✂----- cut here and return the form below -----✂

16th Annual Colonial Fort Halifax Festival Food Stand/Concession Vendor Registration Form

Commercial Registration due by March 31, 2019 is \$35.00 (check accepted) - received on/after March 31, 2019 is \$45.00 (cash or Money Order)
Non-Profit Food and Concession Registration Fee due by March 31, 2019 is \$25.00

Mail form, payment, proof of liability insurance, and detailed menu (with pricing) to: Friends of Fort Halifax Park, Inc. – Colonial Festival
P.O. Box 565, Halifax, PA 17032

Vendor/Business Title: (please print)

Vendor/Business Owner Name (please print)

Your Contact Information:

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Cell # Home # Email address

Mailing Address:

Signature of Person Responsible:

FoFHP use only:

Rec'd: _____
Check/Cash/MO _____