

*Friends of Fort Halifax Park, Inc.*  
*15<sup>th</sup> Annual Colonial Fort Halifax Festival*  
<http://www.forthalifaxpark.org/festival.html>  
Saturday, May 5, 2018 10:00 AM – 5:00 PM

**Food/Concession Registration Form**

Participant Name (name you want published on the Festival Program):  
\_\_\_\_\_

- o **Commercial Food Vendors - \$35.00 Space Reservation - \$45 if received after March 31<sup>st</sup>.**
- o **Fee for the day is 10% of net sales minus space reservation fee.**
- o **Honor system final payment must be received by May 20, 2018.**
  - ❖ **Non-Profit Food Vendors -- \$25.**
  - ❖ Rain or shine, *no refunds*, vendors provide their own table chairs, canopies, etc.
  - ❖ Must submit proof of liability insurance **AND** a detailed menu, including prices, with reservation. Must display current Safe Serve Certificate during event.
  - ❖ All vendors **MUST** be set-up and ready for business **by 9:45 AM** the day of the festival.
  - ❖ **Late arrivals (10AM or later day of event) will NOT BE PERMITTED TO SET UP.**
  - ❖ Set-up as early as 7AM day of event. **GENERATORS ONLY - NO Electricity available.**
  - ❖ Early set-up is possible on Friday, May 4th - contact Vendor Coordinator for more information.
  - ❖ All participants are responsible for set-up, tear-down and clean-up of their respective areas.

**Neither Friends of Fort Halifax, Inc., its Members nor Halifax Township officials are responsible for any theft or damage to participant property, nor shall they be held legally liable for any damage resulting from participant error or omission, intentional or negligent.**

Type of product(s) to be offered (use back of form if needed):  
\_\_\_\_\_  
\_\_\_\_\_

Name of Contact Person: \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

Home: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Reserve by March 31, 2018**

Signature of Person Responsible: \_\_\_\_\_

**Non-refundable space reservation payment in full must accompany return of this Form**, with checks payable to Friends of Fort Halifax Park, Inc. All Forms must be received no later than March 31, 2018. Contact the Vendor Coordinator listed below with any questions or special requests.

Return completed Registration Form and checks to:  
Norma Shearer/Tiffany Reynolds, Vendor Coordinators  
P.O. Box 565  
Halifax, PA 17032  
[friendsofforthalifaxpark@gmail.com](mailto:friendsofforthalifaxpark@gmail.com)  
717-896-8510/570-971-1063